

Policy Objective:

This Policy outlines the safe loading and load restraint measures implemented in order to maintain a risk free and safe working environment.

Drivers Instruction & Responsibility's:

- Competent Drivers: Only drivers with appropriate licences are authorised to drive those vehicles.
- The driver will ensure that the low loader is driven at a sensible speed limit at roundabouts and turning points are negotiated with care.
- Loads should be spread as evenly as possible during both loading and unloading.
- Specific checks should be made to ensure that loads are not unlikely to move or fall when restraints are removed.
- Plant being transported will be correctly secured by a trained and competent person in load, unload and security of load techniques.
- Lashing Chains are subject to daily visual checks and routine inspections to ensure in good order.
- Plant will be secured at each side of the lorry bed.
- The weight of the plant being transported must never exceed the structural capacity of the chains being used.
- Necessity of 2nd man in some cases.
- **Safe practices must be followed at all times when coupling and uncoupling trailers to towing vehicles.**
- Use Load, Unload and Security of Load Techniques.
- Personnel Protective Equipment to be worn. High Visibility and Safety Clothing, Shoes/Boots, Gloves, Hard Hats.
- Drivers instructed not to walk backwards on the trailer or to jump from the cab or trailer.
- Fixed steps and grab bars allow drivers to access cab safely.
- Access to and from the bed should be carried out via ramps and not the side of the vehicle bed **where applicable.**
- In extreme weather conditions, it is judged by the driver whether access to the vehicle is safe.
- Sand or Salt may be used where it is unavoidable to access the vehicle bed.
- Lorry decks are kept clean and tidy at all times.
- Continual in-house training.

Working at Height Responsibility's:

- Working on the bed of the trailer is avoided.
- Suitable access equipment is used to access the trailer unit and drivers trained how to use it safely.
- Only trained and competent person shall operate plant or other equipment which may be loaded/unloaded onto a vehicle bed.
- Caution should be taken by the driver when securing the chains to the plant and the lorry bed.
- The driver must place his foot in a place his foot position in an area which does not overlap the edge of the vehicle bed

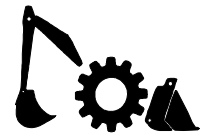
Transport Manager / Head of Transport – Responsibilities:

- The Transport Manager/ Head of Transport will ensure the sites that are accessed by the lorry drivers will be safe for them and safe for the goods on site.
- The Transport Manager and the Head of Transport are responsible for investigating and dealing with all transport related requirements.
- AP Webb Plant Hire are responsible for ensuring; that no legal action is taken against the company in reference to drivers faults whilst using company vehicle.
- The company promotes safe driving. All employees should ensure that they drive with their safety and those of other road users in mind.

Signed:

Mr. Malcolm Bennett
Head of Transport Department

Date: March 2020



Employee Acknowledgment –

I, confirm that I have read and understood the above policy in regard to **Safe loading and load restraints**.

Employee Signature

Date