

Policy Objective

This Policy contains essential information necessary to the safe and efficient management of tyres fitted to heavy vehicles: trucks and trailers. The company are also extremely aware of the importance of managing fuel and the negative effects of failure both to the company on its financial performance and the environment.

The general culture and policies of the company are aimed at safe and fuel efficient operations. This has a positive effect on risk management, repair costs, vehicle down-time, the environment and brand image.

A. P. Webb Plant Hire, as vehicle operators in the UK, are committed to comply with UK regulations and operating conditions.

Responsibility for the Policy

The Transport Manager and the Head of Transport are responsible for investigating and dealing with all transport related requirements.

A. P. Webb Plant Hire are responsible for ensuring; that no legal action is taken against the company in reference to driver's faults whilst using company vehicle.

A. P. Webb Plant Hire has an assigned a Fuel Management Champion to comply with the FORS standard to monitor and improve fuel efficiency within its fleet.

The company promotes safe driving. All employees should ensure that they drive with their safety and those of other road users in mind.

Tyre Management System

Tyres are a safety critical element of every vehicle on the road. They are also one of the most highly regulated automotive components. Tyre manufacturers exercise great care in producing safe, reliable and compliant products. However, the manufacturer cannot accompany a tyre throughout its life; A. P. Webb is responsible for the tyres in-service condition. This responsibility is backed by legal obligations concerning not only the condition of the tyre but also the processes and procedures in place to ensure that tyres in use are always fit for purpose. To assist with compliance, we use an external provider 'Lodge Tyres', to monitor and check tyres on our fleet, on a regular basis.

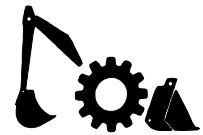
For the supply of new / replacement tyres our preferred tyre suppliers are – Michelin & Bridgestone Tyres.

In the event that a vehicle was due to be sold we may however use a cheaper quality tyre although any vehicles that are to continue in our fleet we will always replace with the best possible quality tyres using Michelin & Bridgestone Tyres only to ensure the best possible quality.

For tyres that are at the end of their life cycle, we use Michelin Tyre Bank to recycle the tyres and then buy back recondition tyres at a discounted cost. Lower standard tyres are then sold by Michelin as budget tyres. The tyres that fail the required standards are then disposed of.

The Transport Manager and the Head of Transport, must ensure a robust tyre management system, which is essential for any professional vehicle operator and should ensure:

- That tyres in service are appropriate to the vehicle and operating conditions;
- That vehicle tyres are regularly and closely examined for damage and wear with mechanisms in place to address any identified issues;
- That processes exist to distribute best practice in tyre management throughout the fleet;
- That staff dealing with tyre management are properly trained and empowered to act with sufficient authority;
- That any technician dealing with tyre inspections or repairs is properly trained and qualified;
- That any on-site tyres are properly stored;
- That drivers are properly trained and equipped to recognise and report tyre issues



Fuel Management System

Fuel is purchased in bulk and delivered into a storage facility on the premises. The Head of Transport is responsible within the business for managing fuel with all fuel issues being recorded by a data track fuel system, Scania monthly monitoring report and performance monitored by Quatrix.

Idling is kept to a minimum this is laid out in the anti-idling policy.

The selection of vehicle for any required task is scrutinized to make sure the most efficient is chosen that can still compliantly perform the task required.

This policy applies to all persons working for us or on our behalf in any capacity, including employees at all levels, directors, officers, agency workers, seconded workers, volunteers, interns, agents, contractor, external consultants, third party representatives and business partners.

Any fuel spillages are dealt with immediately by staff who are IHASCO trained and all equipment used is disposed of in an appropriate manor.

A.P Webb plant hire Ltd is committed to ensuring their environmental impact is kept to a minimum thus are targeting ISO 14001 approval.

Should you identify any discrepancies or shortcomings between the contents of this guide and your internal procedures you must address them immediately, Further information is available in the SHEQ Management System.

Breaches of this Policy

- Any employee who breaches this policy will face disciplinary action, which could result in dismissal for misconduct or gross misconduct.
- We may terminate our relationship with other individuals and organisations working on our behalf if they breach this policy.

Signed:.....

Mr. Malcolm Bennett
Head of Transport Department

Date: 4th March 2020

Employee Acknowledgment –

I, confirm that I have read and understood the above policy in regards to **Tyre & Fuel Management**.

Employee Signature

Date