



### Serviceability and Roadworthiness Policy

It is AP Webb Plant Hire Ltd's policy, to ensure that all vehicles, trailers and specialist equipment operate on the roads safely, within the law and with consideration of the environment.

Maintenance and servicing:

The company runs a maintenance place that includes all vehicles, trailers and specialist equipment in scope of FORS accreditation. The inspection and maintenance plan shall include a minimum of 15 months' history and six months' forecast of:

- MOT and statutory annual tests
- Safety inspections
- First-use inspections
- Maintenance and servicing
- Brake tests
- Calibration tests
- Lifting Operations and Lifting Equipment Regulations (LOLER) and Provision and Use of Work Equipment Regulations (PUWER) inspections

Any remedial work required or repairs carried out

All maintenance and servicing work carried out by AP Webb Plant Hire Ltd will be carried out by appropriately qualified technicians only and in line with the appropriate DVSA standard.

AP Webb Plant Hire Ltd will ensure that all vehicles provided are appropriately maintained and serviced to the highest possible standard in compliance with all relevant laws and regulations.

All company drivers are required to complete 'defect report sheets' for HGV drivers this should be completed each time they take over possession of a vehicle each day, for VAN drivers that are the sole drivers of the vehicle they must conduct a written 'defect report sheet' for every week that they are in possession of a vehicle.

All issues that are identified by the drivers, will be raised immediately by the Transport Department and the appropriate maintenance servicing and repair(s) required will be scheduled and conducted accordingly.

Signed: .....

Mr. Malcolm Bennett  
Head of Transport Department

Date: 10<sup>th</sup> February 2021

### Employee Acknowledgment –

I, ..... confirm that I have read and understood the above policy in regards to **Serviceability and roadworthiness**.

Employee Signature .....

Date .....